INSTRUCTIONS FOR AUTHORS

The journal **Problems of Systematic Approach in Economics** only accepts original and authentic extended papers (approx. 10-15 A4 pages) on a regular basis, which have never been published before or are submitted/under consideration in another means of publication (e.g. another scientific journal, a scientific conference or a working paper, a report, etc.). The editorial board uses a review process to ensure quality of the contributions. Please, send your original and authentic papers by e-mail to: editorial@psae-jrnl.nau.in.ua

Submissions are accepted all year round with the current waiting time of max. 1 month. Finally, papers, as with all other aspects of the Journal, can be addressed to the Editorial office:

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MANUSCRIPT FORMATTING REQUIREMENTS

Papers should be of 10-15 pages in length (2.0-spaced, Times New Roman 12) including the following obligatory parts:

- Author's full name and academic title(s).
- Author's full affiliation (including, name of the department, faculty and university, postal and e-mail address; if necessary, point out the corresponding author). If the author affiliates him/herself with a business organization or institution, please, supply adequate information on the organisation's full title and address and e-mail address.
- Title of the paper (capitalize each meaningful word).
- Abstract (100-150 words) to disclose the main idea of the paper and your research results).
- Keywords (up to 5 meaningful words/phrases). Always refer to the country(ies) of your research.
- Introduction is an obligatory part of the paper, where the author(s) indicates the novelty of the topic and its urgent scientific solutions. The research goal should be clearly stated alongside with research tasks, research methodology, restrictions of the research and major sources of references. Indicate the logic of presenting your research material, e.g., define which section contains what information or research findings (theoretical and empirical).
- The body of the text should be broken into meaningful sections with individual headings to disclose the essence of this section. Do not make the headings too

long – a preferable heading should contain 1-7 words. Every paper should contain Conclusions, where the author(s) should conclude on the research material, without new facts or data. Implications for a future research might also find their place in Conclusions. Author(s) might opt for a section of Discussion or Recommendations, this practice is also welcome in our Journal.

- References (see below).
- In rare cases we accept papers with extra explanations in footnotes. It is preferred that the author(s) keep(s) footnotes to a minimum.

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The Papers containing results of the social and economic empirical studies should include information on used methodology and methods in the dedicated chapter of the article.

This information must include the following:

1. name of the organization or individuals that conducted the study;
2. dates of research (field work) or time period of the analyzed data;
3. data sources used and the empirical basis of the study;
4. structure of the population;
5. type of the sample, its size and information about its adjustments, as well as sampling error;
6. description of the data collection methods (e.g., surveys, interviews, observations, experiments, content analysis etc.);
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8. description of the methods of data analysis (e.g., when estimating correlation coefficients – their statistical dependencies must be indicated; when using factor analysis – the percentage of explained variance has to be provided);
9. authors of methodological tools;
10. brief summary on the positive and negative methodological experience: testing of methodological tools, difficulties in the implementation of the initial research concept, discovery of the problems with the methodological tools, unpredictable organizational and methodical situations.

When formatting tables one should indicate more specific information about the provided data. For instance, an author have to specify whether the percent of the respondents, who answered particular question, is calculated as a share from the total number of respondents or a share from the number of respondents, who just answered corresponding question. As the second example, a researcher has to indicate total number of observations together with their share in total. Similar or even more attention has to be paid to the graphical interpretation of the data. Finally, it is very important to compare obtained results with the data from other studies.

TECHNICAL REQUIREMENTS

The text may contain tables and figures, which should have separate numbering (one numbering system for tables; another – for figures). They should be placed in the text at the appropriate paragraph (just after its reference) Never use or re-cite tables and figures of original authors, unless you receive a written permission from original authors/publishing house to include such tables and figures in your paper. A copy of such permission should be scanned and e-mailed to the Editorial office in PDF format.

ACKNOWLEDGMENTS

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Examples of Funding Statement:

"The research leading to these results has received funding from the PROJECT titled "AAA" in the frame of the program "BBB" under the Grant agreement number NNN."

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REFERENCES

References must be in Harvard style. References should be clearly cited in the body of the text, e.g. (Smith, 2006) or (Smith, 2006, p.45), if an exact quotation is being used. At the end of the paper the author(s) should present full References in the alphabetical order as follows:

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